

TCS 6567/59
NSD/PIC-134/59
6 November 1959

STAFF STUDY

Statement of the Problem:

To provide a mechanism for the implementation of the staff study prepared by the Information Branch, DMD/PIC, dated 9 November 1959.

Discussion:

A complete solution to the many-faceted problem is presented herein. Other solutions are available, but will not be discussed here because they are at best only partial solutions. The solution advanced for consideration involves the creation of a staff of intelligence officers working full-time on both basic and special intelligence problems.

The solution can perhaps best be presented in the form of a statement of the mission and functions of the proposed staff, together with specific job descriptions of the proposed incumbents.

Photographic Intelligence Center

Current Photographic Intelligence Staff

MISSION: To support the Director in improving the intelligence posture of PIC and CIA by providing for a comprehensive, timely analysis of all types of photographic inputs, or helping to coordinate and channel the analysis into lines prescribed by the Director.

FUNCTIONS: 1. The checking of all photographic inputs for items of immediate concern to the intelligence community. The emphasis would be on non-Talent photography, both aerial and ground.

2. Liaison with other intelligence components, except where such liaison is specifically assigned to another component of PIC and adequately implemented.

3. Preparation, or provision for preparation of, briefing notes for use by the Director.

EXTRADITION UNIT

4. Conducting or supervising briefings, in the absence of the Director, as requested by the Deputy Director or the Executive Officer.
5. Preparation for publication of weekly bulletins highlighting the intelligence activities of the Center.
6. Maintenance of up-to-date files reflecting a) major gaps in intelligence, b) available photography which may answer or partially answer (fill) the gaps, and c) most knowledgeable contact, in each component, on all major substantive intelligence objectives.

METHOD OF OPERATION:

Members of the staff would be delegated responsibility for liaison with specified components of the intelligence community. This liaison would be on a continuing basis, not on an ad hoc basis. In order to gain the support of the component being infiltrated, this person would render all possible direct support to their operations. This support might consist of assisting in the preparation of detailed requirements to be levied on MSD; assisting in the preparation of a clandestine operation; giving a substantive briefing on current PIC inputs; or simply answering spot questions.

Having infiltrated the particular component (DD/P, OSI, ORR, OCI, State, Air Force, Navy, Army, NSA, AEC, Commerce, etc.) the analyst will provide for the procurement of all pertinent photography, or at least the opportunity to scan it for use by PIC. Where possible he will procure the original negative of the most significant materials.

After the photography is procured, the analyst or another member of the staff will bring it to the attention of a detailed specialist of MSD, TISD, etc, in order to derive the maximum intelligence in a minimum of time. He will then prepare a brief statement of the intelligence significance of the item and submit it to the detailed specialist for a quick review. If the item is approved by the detailed specialist, it will be placed in the publication panel for inclusion in the next intelligence bulletin. If the item is not approved by the detailed specialist, it will be turned over to the chief of the staff for disposition.

Concurrently, all members of the staff will keep themselves informed as to developments in all fields, in all parts of the world. To accomplish this they will rely heavily on coordination with the Information Branch, IMD/PIC.

RECORDED VIA TELETYPE CHANNELS
[Signature]

At any time during the week, but especially on Thursday and Friday, members of the staff will be prepared to brief the operating officials on current developments.

Bulletin Format:

The format of the publication will be simple but effective. Items will be grouped by subject or geographic area, as appropriate. Using a right-hand run-around, the source of the item will be given a prominent position immediately below the title. Graphics, where necessary or otherwise desirable, will be integrated with the item.

Responsibility:

Responsibility for preparation of the Bulletin will be vested in the Chief of the Current Photographic Intelligence Staff. He will answer directly to the Office of the Director, PIC, for each item in the Bulletin. He will be prepared to state the method of acquiring of the source of the item, reasons for its inclusion, degree of coordination of the item within or outside PIC, and reasons for non-coordination or disagreement.

JOB DESCRIPTION

Chief, Current Photographic Intelligence Staff, PIC

DUTIES:

1. To direct the work of the staff members, and attend to administrative matters of the staff.
2. To brief, or supervise the briefing, of operating officials of PIC at their request.
3. To conduct liaison with NIC, State, and Commerce, and with any other government agency not adequately covered by other members of the staff or by other components of PIC.
4. To supervise the preparation and finalization of items for inclusion in the weekly Bulletin.

HANDLE VIA PARENT CHANNELS

SECRET

RESPONSIBILITIES:

The chief of the Current Photographic Intelligence Staff is responsible for all liaison activity of PIC, except such liaison activity as is currently provided adequately by other components of PIC; for coordinating the activity of the staff with other components of PIC; and for providing direct and timely photographic intelligence support to the Director and to the intelligence community.

Deputy Chief, Current Photographic Intelligence Staff, PIC

DUTIES:

1. To perform the duties of the Chief, in his absence.
2. To conduct liaison with DD/P, and to render direct assistance to components of DD/P in their photographic collection efforts. (Experience has shown that DD/P personnel take numerous pictures without instruction as to how to take them in order to maximize intelligence usefulness. Many do not even realize the value of accurate photo data, camera calibration, etc. Such slip-shod operations could be eliminated, or at least minimized, by an alert liaison man from PIC.)
3. To furnish on-the-spot guidance to DD/P components in the preparation of requirements to be levied on PIC, especially those requirements based on the expectation of mounting a clandestine operation. (Much time could be saved for both PIC and DD/P if someone from PIC, who is knowledgeable of the problems of both PIC and DD/P, were available to the case officers on a continuing liaison basis.)
4. To prepare items for inclusion in the bulletin.

Senior Analyst, Current Photographic Intelligence Staff (IO)

DUTIES:

1. To conduct liaison with OSI and NSA, and render spot assistance to them when possible and appropriate.

HANDBOOK OF INTELLIGENCE ANALYSIS
INTRODUCTION TO INTELLIGENCE ANALYSIS

2. To prepare items for inclusion in the Bulletin.
3. To assemble the manuscript of the Bulletin into a neat, presentable package.

Staff Analyst, Current Photographic Intelligence Staff (IO)

DUTIES:

1. To conduct liaison with ORR, OCR, and AEC, rendering spot assistance to them when possible and appropriate.
2. To prepare items for inclusion in the Bulletin.
3. To scan all photographic inputs not adequately treated by other components of PIC.

Junior Analyst, Current Photographic Intelligence Staff (IO)

DUTIES:

1. To assist the staff analyst in the scanning of photography and in his other duties.
2. To assist in the preparation of the Bulletin.
3. To assist in the maintenance of adequate files.

Clerk-Stenographer, Current Photographic Intelligence Staff

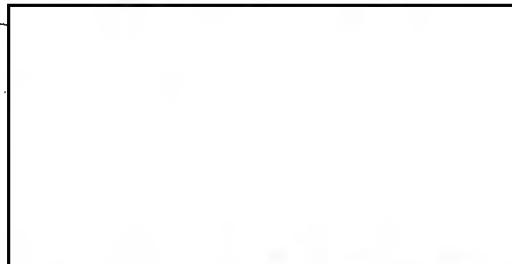
DUTIES:

1. To take dictation, as required by staff members.
2. To establish and maintain files under the direction of the chief, with the assistance of the Junior Analyst.
3. To proof read, with the assistance of the Junior Analyst, the final plates of the Bulletin.

SECRET

Recommendations:

1. That the following named personnel be transferred as expeditiously as possible from their respective present assignments, and assigned as permanent staff members of the PIC Current Photographic Intelligence Staff:



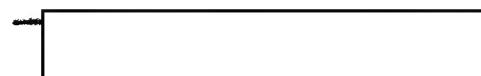
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- e. (Any typist that is available)

(The above-named individuals have not been approached to determine whether or not they would be interested in the assignment.)

2. That the staff be under the guidance and direct control of the Executive Officer, PIC.
3. That I be named as chief of the staff.

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